



Office of Brasil@Rice

Rice University

Brasil@Rice Collaborative Travel Grant

Inviting Brazilian Research Partners

Grant Application Process

In line with Rice University's commitment to promoting meaningful academic interactions with Brazilian universities and research institutions through collaborative research and academic exchange. The Brasil@Rice Office is offering a limited number of Travel awards for Rice tenured and tenure-track faculty interested in BRINGING COLLABORATORS from Brazilian universities and/or research institutions to Rice. These awards are intended to: 1) enhance existing research and academic partnerships and/or 2) establish new networks of collaboration between Rice and Brazil. Funds for the grants are provided through the Brasil@Rice Office, under the division of the Vice Provost for Academic Affairs.

The maximum amount that can be requested is \$5,000. This award is intended only to defray the costs of visiting research partners' travel from Brazil to Houston and/or hotel accommodations, to be applied in conjunction with a cost-sharing plan from a Brazilian Institution (for meals and lodging). No retroactive funding will be awarded.

Here are the steps for the application:

- 1) Complete the Brasil@Rice Application form below.
- 2) Submit a letter of support from your department chair, dean, associate dean, or other appropriate university administrator.
- 3) Submit a letter of support from a collaborating Brazilian institution.
- 4) Prepare a general budget summary and justification for grant funding, including information on additional funds that will be used (departmental funding, Brazilian partner funding, housing, etc.)
- 5) Email the completed application form, letters of support, budget summary, and current CV of the visiting researcher as one PDF document to: Fabiana Santos – Brazil Programs Administrator, Brasil@Rice Office, fa20@rice.edu

Applications are accepted biannually and will be reviewed within 6-8 weeks of the deadline. **The fall deadline is OCTOBER 23, 2023**

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Grant Application Form

Contact Information:

Name of Faculty Applicant: _____

Title/Office: _____

Department: _____

Campus Mail Stop: _____ E-mail: _____

Tel: _____ Fax: _____

If approved, funds will be transferred to a U-fund in your preferred Rice org (please list):

Research Partner Information:

Name of Invitee: _____

Title/Office of Invitee: _____

Name of Invitee's Institution: _____

Amount Requested: _____

Estimated Dates of Travel: _____

Please respond to the following questions in a separate document:

1. Summarize how Rice University and the invited Brazilian research partner and institution will benefit from this collaboration (**maximum 250 words**).
2. Provide a more detailed description of the planned proposed activities for the partner's visit at Rice University (**maximum 1000 words**).

I agree to provide a 1-2 page report to the Brasil@Rice Office with the summary and results of the research partner visit no later than six weeks after their stay is completed.

Name (printed)

Signature

Date